

VA LEGAL SERVICES FOR HOMELESS VETERANS AND VETERANS AT-RISK FOR HOMELESSNESS (LSV-H) GRANT PROGRAM

MONTHLY GRANTEE WEBINAR
JUNE 5, 2024

RECORDING: <https://veteransaffairs.webex.com/webappng/sites/veteransaffairs/recording/playback/aa0142100593103dafd6dafe18ef5f6a>
PASSWORD: Homeless1!

AGENDA

- I. Welcome
- II. Office of Business Oversight (OBO)
- III. Fiscal
- IV. Compliance
- V. Operations



OBO SF-425 Review Results and Quick Tips

- **OBO Six Month SF-425 Review Results:**

- Results of the six-month SF-425 review will be sent to individual grantees along with detailed instructions on how to complete the organization’s SF-425.
- **49 of 79 (62%) grantees submitted their SF-425’s late.**

	SF-425 Submission	Cash Receipt	Cash Disbursement	Cash On Hand	Income Earned	Indirect Cost Rate
Accurate	38% On time	80%	81%	59%	97%	84%
Not Accurate	62% Late	20%	19%	41%	3%	16%

- **Quick Tips for Grantees:**

- Create policies and procedures to review, reconcile and submit the grantee’s SF-425.
- Submit your SF-425 with total amounts that tie-out to the support provided.
- Assign designated individual(s) to submit a PDF of the SF-425 and the related general ledger tie-out no later than 120 days after the end of the grant award period (SF-425 due by November 28, 2024) to LSV425@va.gov with the grantees’ FAIN in the subject line.
- Please do not hesitate to reach out to LSV425@va.gov or Tamara.Friday@va.gov with questions.
- Link to SF-425 template: [Legal Services for Veterans: Provider Website - VA Homeless Programs](#) (NOTE: Under the SF 425 Resources section, right click on the link, select “Save link as” and save the PDF file to your computer and then open it from the saved location).

FISCAL

As we approach the last few months of this grant period, a few payment reminders:

- There are payment limitations outlined in the NOFO
 - 1st quarter – 35% of total award
 - 2nd quarter – 60% of total award
 - **3rd quarter – 80% of total award**
 - 4th quarter – 100% of total award
- If your request exceeds this amount, you will need to request written approval from our office. These limits are set to ensure funding lasts through the entire award period.
- Within the payment table, please be sure to include the “Number of Hours attributable for specified billing period” for the attorney/legal staff line items.
- The drawdown should be submitted in the Payment Management System (PMS) at the same time as the payment request in eGMS.

COMPLIANCE - REMINDERS

- Q3 Report – Due at the end of May

COMPLIANCE – LSC PROHIBITION ON CRIMINAL REPRESENTATION

- The LSV Program Office is aware that Legal Services Corporation (LSC) prohibits their grantees from providing criminal defense however that does not apply to the LSV-H ‘dual status’ grantees. To quote LSC:

*“The restriction on criminal cases is found in the LSC Act and applies only to LSC funds and private funds by operation of Section 1010(c), 42 U.S.C. 2996i(c). The restriction does ***not*** extend to public funds—which include Federal grants—or Tribal funds as long as the public or Tribal funds are used for the purposes for which they were granted. In the case of LSV grants, because criminal representation is a permitted activity, LSC grantees would be able to use LSV funds consistent with that purpose.”*

- If grantees have any additional questions regarding LSC’s position, please contact Stefanie Davis – Senior Associate General Counsel and Ethics Officer with LSC’s Office of Legal Affairs (Office: 202-295-1563 / Email: sdavis@lsc.gov). The LSV Program Office is unable to provide any further information on this topic.

COMPLIANCE - ATTORNEY-CLIENT PRIVILEGE

- The LSV-H Program will **never** ask for information that is protected by the Attorney-Client Privilege (ACP). The LSV-H Program has no need to collect the Names of Veterans served or key details of their cases. To ensure that information covered under ACP is not inadvertently provided to the VA, please do the following:
 - Please review any materials for ACP that are provided to the VA / uploaded to VA systems prior to submittal.
 - Please do not copy VA Employees or shared VA mailboxes (such as LSVGrants@VA.gov) on correspondence to Veteran clients.
 - For the limited reporting information VA does need to collect, please utilize the Unique Client Identifier discussed instead of providing the Veteran's name and/or DOB.

VA



U.S. Department of Veterans Affairs

Veterans Health Administration

VA QUERI Partnered Initiative:

Seeking Feedback from Veterans on the LSV-H Grant Program



Legal Services for Veterans (LSV)

VA QUERI Partnered Evaluation Initiative



Center for Healthcare Organization
and Implementation Research

OPERATIONS

Referral Opportunities

- Contact VHA and Vet Center locations
<https://www.va.gov/find-locations/?facilityType=health>
- VA Medical Legal Partnership/VA-Affiliated Legal Clinics listing
https://www.va.gov/HOMELESS/lsv/MLP_LC_List.pdf
- VA Standdown Events
<https://www.va.gov/homeless/events.asp>
- Non-VA Organizations
Mission United: <https://www.unitedway.org/mission-united/about>
Veteran Service Organizations/County Veterans Service Offices: <https://www.va.gov/get-help-from-accredited-representative/>
Contact your local non-VA healthcare provider

LSV-H Grant Survey for Veterans

- **Purpose:** To learn from Veterans ways to improve the LSV-H grant program to better meet their needs
- **Format:** A brief survey, administered by a VA-funded evaluation team separate from the LSV-H grant program team
- **Request:** Share an informational flyer with Veterans to whom you deliver legal services through the LSV-H grant program
- Flyer available on the LSV Provider website



Legal Services for Homeless Veterans and Veterans At-Risk for Homelessness (LSV-H)

A new VA program that gives awards to organizations to provide legal services to Veterans

More information about LSV-H is available at <https://www.va.gov/homeless/lsv.asp>

For any questions or concerns, please call or text Samantha at (617) 963-6766

You are invited to complete a survey about the legal services you received

- Please consider completing a 10-minute survey to help the VA improve the new legal services program for Veterans (LSV-H).

You can access the survey online at https://vhaordfedramp.gov1.qualtrics.com/jfe/form/SV_6SxI2Hr0TMZ9R9c or scan this QR code:



- All of your answers are **confidential**. The LSV-H legal service organization that helped you with your legal needs will **not** be notified that you completed the survey.
- If you prefer to complete the survey by phone, please text or leave a message at (617) 963-6766 with the best phone number to reach you.
- A \$20 CVS gift card will be provided if you complete the survey and provide a mailing address.



Legal Services for Veterans (LSV)
VA QUERI Partnered Evaluation Initiative

REMINDERS

- **FY24 LSV-H Application Update**
 - Conditional Agreements
 - An award is not finalized until your agency completes and submits the attached grant agreement and the document is counter-signed by VA.
 - Approval of a grant does not authorize a grantee to allocate costs that do not align with the NOFO requirements.
 - Anticipate final award decisions early Summer 2024
- Utilize lsvgrants@va.gov email
- Monthly LSV-H Grantee Webinar – please note date change
 - Next scheduled FINAL call: July 16, 2024
 - 2pm ET

QUESTIONS?

