

Date:

From: Associate Chief of Staff, Research Service (151), through CCDOR (152)

Subj: Occupational Health Clearance (Appointment Term:)

To:

Cc:

1. You (_____) are required to report to Occupational Health during the first week on duty at this Medical Center. This is a condition of your employment here, regardless of your salary source. You must schedule a visit with Occupational Health (612-467-2985) (Room 4M-123) before you start your work with the Center for Chronic Disease Outcomes Research (CCDOR).
2. Bring the following items with you to your Occupational Health visit:
 - a. This memo with item #3 below completed
 - b. Verifiable or official copies of immunization records (or antibody titer levels) for:
 - i. MMR (Measles, Mumps, and Rubella)
 - ii. Varicella
 - iii. Hepatitis B
 - iv. Tetanus (evidence of vaccination within the past 10 years)
 - v. Influenza
 - vi. COVID-19
 - c. Medical documentation of tuberculosis (TB) screening test results in past 12 months.
 - d. A completed Zoonoses Questionnaire if working with animals, or animal tissues or fluids. (A separate Occupational Health appointment and evaluation will be required.)
3. Complete the following items with your PI. Will your research assignment involve:
 - a. Exposure to human tissues or fluids? [] No [] Yes
If yes, specify: _____
 - b. Exposure to animals, animal tissues or fluids? [] No [] Yes
If yes, specify: _____
 - c. Exposure to pathogens? [] No [] Yes
If yes, specify: _____
4. Depending upon your duties and/or the laboratory in which you will be working, you may be vaccinated or have a blood sample drawn and stored for reference purposes.
5. Return this completed memorandum to Brittany Majeski (brittany.majeski@va.gov) in CCDOR and you will then be issued any necessary laboratory coats and keys.

Associate Chief of Staff, Research

To: Research Office (151)

Date: _____

The above named employee reported to Occupational health for screening. The employee has been informed of any necessary follow-up visits.

Reviewing Occupational Health Staff Member